

OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION

HOWARD COUGHLIN MEMORIAL SCHOLARSHIP FUND (U.S.)

ELIGIBILITY:

FULL-TIME SCHOLARSHIPS:

Twelve (12) full-time scholarships will be awarded on the basis of at least one (1) per region and not to exceed one (1) per family for a lifetime. **Applications are open to members in good standing, associate members, or to their children, all of whom must meet the eligibility requirements and comply with the Rules and Regulations as established by the OPEIU Executive Board.** Each scholarship award shall be granted within the first two years of higher education with a payment \$3,000.00 the first year and a payment of \$3,000.00 the second year with a maximum value of \$6,000.00.

PART-TIME SCHOLARSHIPS:

Six (6) part-time scholarships will be awarded on the basis of at least one (1) per region and not to exceed one (1) per family for a lifetime. **Part-time scholarships were implemented in order to reach a greater number of members, as full-time scholarships are generally awarded to children of members.** Applications are open to members in good standing, associate members, or to their children, all of whom must meet the eligibility requirements and comply with the Rules and Regulations as established by the OPEIU Executive Board. Each scholarship award shall be granted within the first two years of higher education with a payment \$1,200.00 the first year and a payment of \$1,200.00 the second year with a maximum value of \$2,400.00.

Part-time scholarships are defined as a minimum of three (3) credits and no more than two (2) courses. If a part-time student does not attend a college/university each semester, they have two (2) years maximum to use the part-time scholarship.

If the student becomes a full-time student, while receiving a part-time student scholarship, the scholarship will be revoked, and they will be able to apply for a full-time scholarship.

Part-time scholarship awards shall be subject to all other eligibility rules under this Scholarship Fund.

An applicant must be either:

- A member or an associate member of OPEIU in good standing on the date of award, unless a member loses employment to study on a full-time basis, has retired as a member in good standing, becomes disabled or terminated from employer layoffs and plant closing.
- The son, daughter, stepchild or legally adopted child of an OPEIU member in good standing or an associate member.
- High School senior or High School graduate entering a College, University or a recognized Technical or Vocational Post-Secondary School as a full-time or part-time student.
- Presently in a College, University, or a recognized technical or Vocational Post-Secondary school as a full-time or part-time student.

PROCEDURES:

Each applicant must file an official OPEIU scholarship fund application. **Application forms must be endorsed by the Local Union President or Secretary-Treasurer attesting that a member, a parent of an applicant, or an associate member is in good standing on the date of award. **Such endorsement must be obtained before the application is submitted to the Washington, D.C. office.** The application form must also be endorsed if a member loses employment to study on a full-time basis, retires, is disabled, or is terminated from employer layoffs and plant closings.

FORMS:

Application forms maybe obtained at your Local Union office, at the Secretary-Treasurer's office of the International Union, or from our web site at www.opeiu.org, click on OPEIU Member Resources.

REQUIREMENTS:

High School Transcript: All applicants are required to submit their High School transcript. Does not have to be an official transcript, copies are acceptable.

Rank in Class: High School transcript must show rank in class or rank in class must be provided. **In the event the High School does not rank students, approximate rank or percentile and class size must be provided.**

College Transcript: If presently enrolled in a College, University or a recognized Technical or Vocational Post-Secondary School as a full/part-time student, applicant is required to submit College transcript, along with their High School transcript. Does not have to be an official transcript, copies are acceptable.

Test: All applicants are required to take a Scholastic Aptitude Test - SAT - (the admissions Testing Program Examination of the College Entrance Examination Board), American College Testing Program - ACT - or equivalent examination by a recognized Technical or Vocational Post-Secondary School. If you have already taken any of the above tests, you should request your school to forward the results of your test to the Secretary-Treasurer's office of the International Union. Does not have to be official test scores, copies are acceptable.

APPLICATION & REQUIREMENTS:

All applications, High School Transcripts, Rank in Class or approximate rank or percentile and class size, College Transcripts and Test Scores are due in the Secretary-Treasurer's office no later than **March 31st** of each year.

SELECTION OF SCHOLARSHIP:

The selections shall be based on recommendations of an academic scholarship committee. Announcement of the winners will be made during the month of **June** each year.

OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION

HOWARD COUGHLIN MEMORIAL SCHOLARSHIP FUND (U.S.)

**APPLICATION FORM
APPLICATION DEADLINE: MARCH 31, 2010**

I AM APPLYING FOR A FULL-TIME SCHOLARSHIP YES _____ NO _____

I AM APPLYING FOR A PART-TIME SCHOLARSHIP YES _____ NO _____

PLEASE NOTE: MUST BE FULL-TIME OR PART-TIME, CANNOT APPLY FOR BOTH

Name of Applicant

Last

First

Middle

Home Address

Street

City

State

Zip Code

Date of Birth

Sex

M _____

F _____

Social Security Number

or Student ID No.

Telephone

Member/Associate Member Name

Last

First

Middle

Home Address

Street

City

State

Zip Code

Member/Associate Member Employed By

OPEIU Local Union Number

Relationship to Member/Associate Member:

Son _____

Daughter _____

Other _____

Name of School you are currently attending

Date of Graduation

What College, University, Technical, or Vocational School do you plan to attend?

First Choice _____ Location _____

Second Choice _____ Location _____

Third Choice _____ Location _____

Have you been accepted by a College, University, Technical, or Vocational School, as of this date?

Yes _____ No _____

If you answered yes, at what College, University, Technical, or Vocational School were you accepted?

If selected for this scholarship, I fully agree to adhere to the rules that have been established by the Scholarship Committee of the OPEIU Howard Coughlin Memorial Scholarship Fund.

Signature of Applicant _____ **Date** _____

Application forms must be endorsed by the Local Union President or Secretary-Treasurer attesting that a member, a parent of an applicant, or an associate member is in good standing on the date of award. ****Such endorsement must be obtained before the application is submitted to the Washington, D.C. office.**

****Signature of Local Union President or Secretary-Treasurer:**

_____ **Date** _____

_____ **Local Union Number** _____

(Print Name and Title of Signing Officer)

SEND APPLICATION TO:

***Howard Coughlin Memorial Scholarship Fund
Office & Professional Employees International Union
1660 L Street, NW, Suite 801
Washington, D.C. 20036
PHONE: (202) 393-4464 FAX: (202) 347-0649***

